

Winter Recruitment, FY2025

FINANCIAL SUPPORT FOR STUDENTS ATTENDING DOMESTIC/INTERNATIONAL CONFERENCES.

We are pleased to announce the availability of financial support for students attending academic conferences. Please review the details below carefully and complete the required application form (Budget Plan) if you are eligible.

When applying, you must obtain approval from your supervisor and include them as a Cc recipient in your submission email.

Recruitment Schedule

Financial support calls are made twice a year:

- Spring Recruitment: Covers conferences scheduled up to September
- Winter Recruitment: Covers conferences scheduled October-March

⚠ Applications may include conferences already attended earlier in the fiscal year, provided they fall within FY2025.

Eligibility

This program supports students presenting their research (oral or poster) at academic conferences in Japan or abroad.

- Each student may submit **one application per fiscal year**.
- Conferences held **within Fukuoka City** are **excluded**.
- **Fieldwork and joint research travel** are **excluded**.
- Office supplies and laboratory expenses are not covered.

Eligible students (within Graduate School of Science):

- Master's Course (FR program)
- International Master's Course

- Doctoral Course

Not Eligible


- JSPS research fellows
- Students on leave or holdover status
- Students supported by K2-SPRING or K-BOOST scholarships
- Recipients of scholarships that prohibit double entitlement.

How to Apply?

- ① Complete the application form (Form1)
- ② Provide two or more estimates of travel costs using different transportation methods (Form2)
- ③ Include details of conference fees, venue, etc. (copies of the official website are acceptable)

Dead line for submission: Tuesday, 16th December, 2025

Submit to: Office for FR&AS Programs, Graduate School of Science

 Email: frasprog@sci.kyushu-u.ac.jp (Cc your supervisor)

Support for Domestic Conferences (Japan)

- ① Applicable to conferences scheduled in FY2025
- ② Covers conferences participation fees and travel expenses (transportation, accommodation, daily allowance)
- ③ Membership dues are not supported.
- ④ Transportation: choose the cheapest safe option and provide at least two estimates using form 2.
- ⑤ Accommodation: 8,200yen per night (fixed rate)

If meals are included in the conference fee, 850 yen per meal will be deducted

- ⑥ Daily allowance: 1,700 yen per day, starting from the first travel day
- ⑦ Package trips: if accommodation is included, no separate payment will be made

⑧ Fees not permitted by the University's Travel Expense Regulations will not be paid

⑨ Online conferences: only participation fees are supported

Support for International Conferences (overseas)

① Applicable to conferences scheduled in FY2025

② Travel expenses: up to 200,000 yen (**limited to transportation only**; accommodation and daily allowance are not included)

③ With supervisor approval, daily allowance, accommodation, and participation fees may be covered by laboratory funds (must be specified in the application)

④ Transportation: choose the cheapest safe option and provide at least two estimates using Form2

⑤ Fees not permitted by the University's Travel Expense Regulations will not be paid

⑥ Online conferences: only participation fees are supported

Applying for Both Domestic and International

You may apply for one domestic and one international conference in the same fiscal year. Although applications are generally limited to once per year, this exception is allowed depending on the number of applicants and destinations. Both applications may be approved if the budget allows. If funding is limited to only one, you must indicate your priority in the application.

Selection process

If applications exceed the budget, selection will be based on:

- ① Priority to invite presentations
- ② Priority to oral presentations
- ③ Preference for students with less presentation experience
- ④ Preference for lower-grade students
- ⑤ Quality and justification of the application

The results will be sent to all applicants via email.

Please note: The rules and conditions outlined in this flyer apply only to the FY2025(Winter) recruitment. Policies and eligibility criteria may be revised and are not guaranteed to remain the same for future recruitments, including FY2026.